

### **Notice (Incoterms 2020: DAP Beerse)**

- The seller will give Metallo timely written notice, at latest two working days before the delivery and propose a delivery date (reception@metallo.com), by means of:
  - the application form trucks + loading schedule (See Appendix 1)
- Metallo has the right to change the delivery date proposed by the seller, insofar as Metallo at the same time informs the seller of at least two other delivery dates
- Metallo will confirm the delivery date by sending the seller an unloading appointment with unloading reference (See Appendix 2)
- At the time of the delivery the seller, via his transporter, must present the unloading reference to Metallo
- If the material is from non-EU origin, the supplier needs to provide Metallo a pro forma invoice and T1 document or a document IMA before unloading.

### **Capacity planning**

- Metallo plans the number of vehicles of raw materials to 70 per day
  - 60 vehicles with 1 batch
  - 10 vehicles with several batches

### **Loading**

- The seller will preferably load the goods in bulk
- The maximum loaded weight (weight material + packaging; exclusive weight container) in:
  - 20' = 27500 kg
  - 40' = 21000 kg
- The seller will preferably deliver 1 batch per truck
- Trucks with several batches will be in compliance if:
  - A maximum of three batches have been loaded
  - The batches have been properly separated
  - The batches have been marked
  - The batches have been grouped and loaded in accordance with the loading schedule
- If the goods are packaged, Metallo allows the following intact packaging:
- Plastic skids/packing are not allowed

#### *Wooden pallet*



#### *Wooden crate*



*Big bag on wooden pallet*



*Iron crate*



*Iron 200l barrel on wooden pallet*



## Delivery

- Raw materials in bulk must always be delivered in tipping vehicles or walking floors
- Packaged material will preferably be delivered in tipping vehicles or covered vehicles, sea containers always on tipping chassis
- A truck will only be handled on the day confirmed on the unloading agreement. If the information regarding the unloading appointment changes, the seller must immediately inform Metallo thereof
- In case no agreement is reached about the quality of the material, a reloading cost of 250€ will be charged
- PPE's (Personal Protective Equipment) for drivers:
  - Each driver is bound to wear the following equipment when entering the Metallo territories:



- : safety helmet + safety glasses



- : fluo jacket



- : closed shoes

- We advise:



- : long trousers and long sleeves
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- Drivers need to present themselves at our counters fully equipped.

**Opening hours**

- Deliveries will be effected between 06:00 hours and 17:00 hours. On the last working day of the month until 15.00 hours
- Trucks with several batches are obliged to report between 06:00 hours and 15:00 hours. On the last working day of the month until 12.00 hours

**Non-compliance**

- Every deviation from the above-mentioned instructions is deemed non-compliance
- Every non-compliance can result in waiting times for the transporter which cannot be at the expense of Metallo
- In the event of non-compliance of the shipment, at the start of the unloading an operations fee of € 200 per started hour will apply



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- In the event of non-compliance of the packaging, per packaging a fee of € 150 will be charged for handling and removal



**Application form trucks** (mandatory information highlighted in yellow)

Aanmeldingsformulier vrachtwagens - Formulaire d'inscription camions - Meldebogen LKW's

**Delivery date** \_\_\_\_\_  
Datum aanlevering - Date de livraison - Lieferdatum

**Supplier** \_\_\_\_\_  
Leverancier - Fournisseur - Lieferant

**Contact person** \_\_\_\_\_  
Contactpersoon - Responsable - Verantwortlicher

Material description	Contract number	Net weight	Notif.	Packaging
Goederenomschrijving - Description de marchandise - Warenumschreibung	Contractnummer - Numéro du contrat - Vertragsnummer	Netto Gewicht - Poids net		Verpakking - Emballage - Verpackung
_____	_____	_____	<input type="checkbox"/>	_____
_____	_____	_____	<input type="checkbox"/>	_____
_____	_____	_____	<input type="checkbox"/>	_____
_____	_____	_____	<input type="checkbox"/>	_____

**T-document**  **Representative**  \_\_\_\_\_  
Verantwoordiger bemanning - Délégué - Vertreter

**Carrier** \_\_\_\_\_  
Transporteur - Transporteur - Frachtführer

**Licence plate 1** \_\_\_\_\_  
Nummerplaat 1 - Immatriculation 1 - Kennzeichen 1

**Licence plate 2** \_\_\_\_\_  
Nummerplaat 2 - Immatriculation 2 - Kennzeichen 2

**Container number** \_\_\_\_\_  
Container Nr. - Numéro du conteneur - Container Nummer

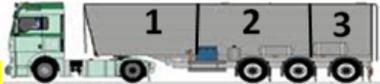
**Seal number** \_\_\_\_\_  
Zegel Nr. - Numéro des scellés - Siegel Nummer

**Incoterm** \_\_\_\_\_

**Country of origin** \_\_\_\_\_  
Land v. oorsprong - Pays d'origine - Ursprungsland

**Loading list** \_\_\_\_\_  
Laadplan - Plan de chargement - Ladeplan

**MANDATORY IF MORE THAN 1 ITEM**



1 \_\_\_\_\_  
2 \_\_\_\_\_  
3 \_\_\_\_\_

All applications must be passed on at least 2 working days (before 16 PM) in advance.

Alle aanvragen dienen minstens 2 werkdagen op voorhand te worden doorgegeven - Toutes les inscriptions doivent être passées au moins 2 jours ouvrables à l'avance - Alle Einschreibungen müssen wenigstens 2 Arbeitstage im voraus nachgeschickt werden.

Non-presented trucks will not be given priority.

Niet-aangemelde vrachtwagens zullen niet-prioritair worden behandeld - Les camions non-inscrits seront traités non-prioritaires - Nicht eingeschriebene LKW's werden nicht-prioritair behandeld.

Always mention contract number. Pro forma invoice + T1 must be present before unloading

Contractnummer altijd vermelden - Veuillez toujours mentionner le numéro du contrat - Immer Vertragsnummer nennen.

Metallo Belgium N.V. refers explicitly to its website [www.metallo.com/downloads](http://www.metallo.com/downloads) for its delivery conditions and shipping instructions.

 <b>METALLO</b>  <small>THE FURNACE OF INNOVATION</small>	<b>Delivery appointment: 282690</b>	<b>30 June 2016</b> 11:00		
<div style="display: flex; justify-content: space-between;"> <div style="width: 40%;"> <p><b>BELGIE</b></p> <p>Tel.: +32 (0) 14/609691                  Fax: +32 (0) 14/609648                  E-mail: Reception@metallo.com</p> <p>Dear,</p> <p>We received your application form and herewith confirm our delivery appointment:</p> <p>Delivery date: Monday 4/07/16                  Delivery time: 6:00 - 17:00</p> </div> <div style="width: 55%; text-align: center;"> <p style="font-size: 2em; color: red; margin: 0;"><b>UNLOADING REFERENCE</b></p> </div> </div>				
<b>PURCHASING CONTRACTS:</b>				
Contract	GVL	Material	Weight indication	Representative
PO/MA/1606/47978	828189	Mixed Copper	<b>20.900 kg</b>	
<b>TRANSPORT:</b>				
Contractual carrier:		NIET VERMELD		
Actual carrier:		NIET VERMELD		
License plate 1:				
License plate 2:				
Container number:				
Seal number:				
Your reference:				
<b>REMARKS:</b>				
<p>In case your application and the information mentioned on the loading appointment would change, please contact us as soon as possible.</p> <p>When registering at the counter, the driver needs to present this delivery appointment.</p> <p>Kind regards,</p> <p>Metallo Chimique</p>				
<b>1/1</b>	Metallo-Chimique N.V. Nieuwe Dreef 33, 2340 Beerse, Belgium Tel.: +32 (0)14 609 511 * Fax: +32 (0)14 609 595 * E-mail: contact@metallo.com * www.metallo.com RPR Antwerpen, afdeling Turnhout (0403.075.580) * VAT NR: BE 0403 075 580 BNP Paribas Fortis * BIC: GEBABEBB * BE86 230052800150			