

### Notification (Incoterms 2010: DAP Berango)

- The seller will give Metallo timely written notice, at latest two working days before the delivery and propose a delivery date ([receptionspain@metallo.com](mailto:receptionspain@metallo.com)), by means of:
  - the application form trucks + loading schedule (See Appendix 1)
- Metallo has the right to change the delivery date proposed by the seller, insofar as Metallo at the same time informs the seller of at least two other delivery dates.
- Metallo will confirm the delivery date by sending the seller an unloading appointment with unloading reference (See Appendix 2)
- At the time of the delivery, the seller, via his transporter, must present the unloading reference to Metallo

### Capacity planning

- METALLO restricts to 10% the number of vehicles with several batches to over the total number of trucks with raw materials that access its facilities per day.

### Load

- The seller will preferably load the goods in bulk
- The maximum loaded weight (weight material + packaging; exclusive weight container) in:
  - 20' = 24000 kg
  - 40' = 21000 kg
- The seller will preferably deliver 1 batch per truck
- Trucks with several batches will be in compliance if:
  - A maximum of three batches have been loaded
  - The batches have been properly separated
  - The batches have been marked
  - The batches have been grouped and loaded in accordance with the loading schedule
  - Those loads that are transported on tautliners instead of dumper trucks are to be properly palletized (see example provided)



- If the goods are packaged, Metallo allows the following intact packaging:
  - Plastic skids/packing are not allowed

**Wooden pallet**



**Wooden crate**



**Big bag on wooden pallet**



**Iron crate**



**Iron 200l barrel on wooden pallet**



**Limit by size**

- METALLO reserves the right of access to its facilities of those pieces that are too big for our smelting furnace.
  - Maximum size permitted: 40 x 40 x 40 cm.

**Delivery**

- Raw materials in bulk must always to be delivered in tipping vehicles or walking floors and if it is necessary on plastic in order to avoid the material sticking.
- All the material is to be properly covered.
- Packaged material will preferably be delivered in tipping vehicles and covered vehicle, sea containers always on tipping chassis
- A truck will only be handled on the day confirmed on the unloading agreement. If the information regarding the unloading appointment changes, the seller must immediately inform Metallo thereof.

- In case no agreement is reached about the quality of the material, a reloading cost of 250€ will be charged
- PPE´s (Personal Protective Equipment) for drivers:  
Each driver is bound to wear the following equipment when entering the Metallo territories:



:safety helmet + safety glasses



:fluo jacket



:closed shoes

We advise:



:long trousers and long sleeves

Drivers need to present themselves at our counters fully equipped.

### Opening hours

- Deliveries will be effected between 08:00 and 16:00 from Monday to Thursday, and between 08.00 and 13.00 on Friday.
- Trucks with several batches and tautliners are obliged to report between 08:00 and 15:00 from Monday to Thursday, and between 08.00 and 12.00 on Friday.

### Non-compliance

- Every deviation from the above-mentioned instructions is deemed non-compliance
- Every non-compliance can result in waiting times for the transport which cannot be at expense of Metallo
- In the event of a non-compliance of a shipment, at the start of the unloading an operations fee of €200 per started hour will apply



- In the event of a non-compliance of the packaging, per packaging a fee of €150 will be charged for handling and removal



(CEO)