

Supplier Information request

We kindly ask you to fill out the following form and send it back, duly signed and along with the supporting documents. If you have any question concerning this form, do not hesitate to contact us.

General Information

Business Name:	
Legal Name:	
Registered Address:	
Trading Address:	
VAT / Tax Number:	
Telephone Number :	
Website :	

Contact Details

Preferred contact person:	
Telephone number:	
Fax:	
E-mail:	

Corporate Registry Information

Country of Incorporation:	
Incorporation date:	
Registration number:	
Legal Form:	
Business Activity:	

Bank Information

Bank:	
Bank Address:	
Country:	
Account Name:	
Account Number:	
IBAN Number:	
BIC/ Swift Code:	
Sort Code:	
Currency:	

Company Management

Function	Name and Validity date	Email address

Confirmation of Validity

I, _____, declare to have filled out this form to the best of my knowledge and confirm for its validity.

Name:	
Title:	
Date:	
Signature:	

I confirm that the material delivered to Metallo fulfill the requirements specified documents FI 02.03.02 "Buying Conditions" and FI 02.03.03 "Delivery Conditions of raw material" attached.

Please include the following documents along with this application:

EU-members:

- **Company Incorporation Certificate/ Articles of Organization / Extract of commercial register**
- **Bankproof of indicated bankaccount**
- **Blank letterhead of the company**
- **VAT-certificate**
- **Certificate of ISO.**

Non EU-members:

- **Company Incorporation Certificate/ Articles of Organization/ Extract of commercial register**
- **Bankproof of indicated bankaccount**
- **Certificate of AEO if available.**
- **Blank letterhead of the company**
- **Certificate of ISO.**

****In case of any changes in the above information requested, please send us the updated information as soon as possible.***

All documentation requested, please send it to: KYC@metallo.com

*** If you are dealing with Sn-containing materials, please check the following information and answer the survey below.**

Conflict Minerals (www.conflictreesourcing.org)

We are committed to ensuring that minerals from conflict mines or regions do not enter into Metallo's supply chain. We understand that profits from tin mining in conflict affected areas may be encouraging certain unfair labor practices or other human rights by direct or indirect financing or benefitting illegal armed groups.

Metallo is listed as a conflict free smelter for tin on the website of CFSI (Conflict Free Sourcing Initiative) which can be found here: <http://www.conflictreesourcing.org/>

Metallo has adopted a Responsible Sourcing Policy (can be found here: <http://www.metallo.com/nl/downloads.html>) and is using due diligence measures based on the existing OECD guidelines.

We request that our suppliers comply with this policy when extracting, sourcing, transporting, trading, handling or exporting minerals from conflict-affected and high-risk areas. When we identify a reasonable risk that a supplier is sourcing from, linked to or is a party committing serious abuses, we will suspend or discontinue our relation with such supplier.

To verify your efforts to be compliant with these requirements, we ask you to complete the following questions (Highlight the answer applicable to your business for each question):

- 1. Please declare whether you are purchasing or entering any conflict minerals in your processes?**
 YES NO

According to the current legislation applicable, the conflict minerals are: tin – Cassiterite ; Tungsten – Wolframite ; Tantalum – Columbite/tantalite (coltan); Gold

- 2. Please declare whether you are selling materials/metals originating from conflict regions to Metallo?**
 YES NO

According to the current legislation applicable, the conflict regions are: Democratic Republic of Congo (DRC) and its 9 adjoining countries (Angola, Burundi, Central African Republic, Republic of the Congo, Rwanda, South Sudan, Tanzania, Uganda, Zambia) and Kenya, Mozambique and South Africa.

- 3. Do you have a responsible sourcing policy applicable to conflict minerals?**
 YES NO

Please send us a copy of this policy.

- 4. Do you have due diligence measures in place to assess and respond to risks in your supply chain applicable to conflict minerals?**
 YES NO

Based upon the answers given here, other questions or documentation might be asked for to complete our own risk analysis.

Please provide us with the **name and contact details** of the person in charge of this matter for your company:

Name:	
Title:	
Email:	
Tel.:	

All questions you might have regarding "Conflict free" theme, can be sent to:

ALarraskitu@metallo.com